PURPOSE
This document highlights an agreement between student and coach to most benefit from the program. By verbally confirming your agreement during your first call, both student and coach accept the responsibilities outlined below through the coaching period of June/July 2019 through June 2020.

As a coach, I agree to the following:

Engagement
- Build a relationship with my student(s) designed to support their success in applying to colleges and getting admitted into the college of their choice.
- Commit to engage with my student(s) at least 2 hours per month, dependent on student’s preference.
- Presently show up for my student(s), actively listening to their needs while at the same time challenging them appropriately to achieve their goals.

Communication
- Reach out to my student virtually at the dates and times we agree on, to share written feedback or answer written correspondence by the deadlines we set together.
- Reschedule at least 24 hours in advance, if possible, when I am unable to make these commitments. My student(s) and I have discussed and agreed on the best way for me to communicate when I need to reschedule a meeting.

Action Items & Follow-through
- Prepare for our sessions by completing any action items agreed upon, and to send reminders to my student to do the same when appropriate.

As a student, I agree to the following:

Engagement
- Build a relationship with my coach designed to support my success in applying to colleges and getting admitted into the college(s) of my choice.
- Meet virtually or in-person with my coach during the dates and times that we agree upon.
- Commit to a minimum of 5 interactions with ScholarMatch between June 2019 - January 2020. Interactions are flexible and include the following options in Los
KDC Advising Agreement (Matched)

Angeles: speaking to my coach (phone/text/video), working with ScholarMatch staff at the drop-in center, attending a workshop or event, etc.

Communication

● Commit to sharing any written work or answer any written correspondence by the deadlines my coach and I set together.
● Understand that it's ok to postpone or cancel a meeting, as long as I proactively communicate and keep my coach and ScholarMatch in the loop if this happens. I also commit to rescheduling at least 24 hours in advance, if possible, when I am unable to make these commitments. My coach and I have discussed and agreed on the best way for me to communicate when I need to reschedule a meeting.
● Understand that information shared in our meeting will be held as confidential, with the exception of information shared with ScholarMatch staff when deemed necessary by my coach.

Action Items & Follow-through

● Follow through on action items agreed upon during our coaching sessions, as they support my ability to be successful in the college application process.
● Submit brief monthly check-in forms sent by ScholarMatch via email, to keep ScholarMatch staff in the loop and monitor progress with my coach.
● Complete and keep track of my college ready milestones.